New CEA Onboarding Strategy: First Step
Revised 8/1/09

Goal - Knowledge of Organization

Start Date

First Step Experience

DEA/CED New Agent Welcome DEA First Step Orientation
First Step Host(s) Interaction (will take place throughout month)

Mentor Assigned

First Step Exit

Goal
• Bio. Sheet should be delivered to mentee and mentor for each to complete
• Schedule meeting with agent for month two after Host County experience
• See Mentor guidelines

Goal
• Review First Step Journal
• Develop plan for additional experiences to develop needed skills

Online Moodle / Centra
Agents must register for an eXtension ID, and log into http://pdc.extension.org. The password for the modules is "texas."
• Texas AgriLife Extension: Our History and Roots
• Professionalism in Texas AgriLife Extension Service

Activities & Events above will be supported by various methodologies such as: online blogs, newsletters, New Agent Study Guide, Subject Pdfs, etc.