



Dear

Thank you for agreeing to serve as a member of the \_\_\_\_\_ County 4-H Family & Community Health (FCH) Project Coalition. The role of the 4-H FCH Project Coalition is to assist the County Extension Agent in planning and supporting 4-H FCH projects.

The responsibilities of the 4-H FCH Project Coalition include:

- Identifying goals for each 4-H FCH Project to be conducted in the county.
- Developing an annual calendar of events for 4-H FCH Projects.
- Planning, implementing, and evaluating leader trainings for 4-H FCH projects.
- Planning, implementing, and evaluating member workshops and clinics for 4-H FCH projects.
- Assisting with the planning and coordination of county 4-H FCH contests.
- Assisting with district 4-H FCH educational events and contests.
- Encouraging leaders/parents/volunteers to assume leadership roles and participate in trainings.
- Identifying resource needs – financial, material, volunteer – to support FCH projects in the county program.
- Promoting 4-H FCH projects and experiences to youth not currently involved in the 4-H program.

In addition, Coalition members may be called upon to provide volunteer service at contests, such as serving as judges or timekeepers, coordinating the awards program, or assisting with securing donations and prizes.

Thank you again for accepting this important role in \_\_\_\_\_ county. I look forward to working closely together to ensure that 4-H members have the best learning experiences in all of the 4-H FCH projects in which they choose to participate.

Sincerely,

County Extension Agent  
Texas A&M AgriLife Extension Service  
\_\_\_\_\_ County